



MINUTES
Workforce Connection
of Central New Mexico
Executive Committee
Thursday, August 2, 2007
7:30 am
MRCOG, 809 Copper NW - Board Room

Call to Order – 7:38 am – John Sapien
Roll Call - by Patrick Newman

Present

Ken Carson
Bob Davey
Judy LeJeune
Rita Logan
Mary Lee Martin
John Sapien
Mike Swisher
Dave Tixier

Quorum Established

Excused

Mayor Patricia Chavez
Virginia Murphy
Carol Sanchez

Approval of Thursday, August 2, 2007 Agenda

Motion: John Sapien
Second: Dave Tixier
No Discussion
Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Executive Committee: June 14, 2007

Motion: Rita Logan
Second: John Sapien
No Discussion
Action: Passed unanimously by voice vote

FINAL ACTION ITEMS

None.

Tab 2. Reissuing of PY07 Adult/Dislocated Worker Request for Proposal – by Patrick Newman

- The Department of Workforce Solutions (DWS) has agreed to the extension of the Adult/Dislocated Worker contract for an additional ninety days.
- DWS is expected to submit a new contract/sub-grant for deliverables by close of business August 3, 2007.
- The financial ramifications include a total budget of one hundred thirty-six thousand and eight hundred ninety dollars (\$136,890) for three months; twenty-six percent of the entire set-aside budget for the Adult/Dislocated Worker services provider.
- After review and Board approval, the DWS services provider sub-grant will either be continued or there will be a reissuance of the Adult/Dislocated Worker Services Provider request for proposal (RFP).
- Cabinet Secretary Sparrow-Doris of DWS does not wish to continue delivery of services, but wants to only be a Partner of the Business and Career Center.
- If the RFP is reissued, those individuals who reviewed the original RFPs will be asked to review the submitted proposals.

Questions and Comments Followed

Tab 3. Business and Career Center Status Update – by Dewey Cave

- The Business and Career Center (BCC) site will no longer be located on Fourth Street and Menaul due to the concerns regarding future funding, with the annual lease rate at over two hundred thousand dollars (\$200,000).
- DWS has offered the building, belonging to the General Services Department (GSD), located at 501 Mountain Road as the new site for the BCC.
- The Mountain Road building floor plan has been reviewed and has been determined more than adequate to house all of the BCC amenities and Partners.
- As DWS staff will be transitioned out, expectations have the BCC opening date to be October 1, 2007.
- A Memorandum of Understanding (MOU) between the WCCNM, DWS and GSD will be established after further negotiations and discussion.
- Mr. Cave noted that \$200,000 (two hundred thousand dollars) has been allocated for One-Stop capital improvements and start-up costs of the BCC.
- Bob Davey mentioned that not only is it important to get the BCC going, it must work. The Board's sentiment must be made known.
- Board Members were given a copy of the MOU mentioned.
- Mary Lee Martin emphasized her interest in getting all involved in buying into the vision and mission of the Board.
- Mr. Sapien suggested that the MOU be reviewed by members and email Mr. Newman with any suggestions.
- Mr. Davey, although concerned with the reduction in funding, stated that it is time to again change the way we work and get the job done the way we want it done.

Questions and Comments Followed

Bob Davey noted that there will be no cancellation of meetings unless it is with the concurrence of the Board Chair or the Chair of standing committees.

REPORTS

Administrative Reports

- Mr. Newman reported that Mr. Manuel Casias has been recently appointed as the Site Manager for the New Mexico Workforce Connection Bernalillo County Business and Career Center.
- Mr. Newman received an email on state performance measures and local area performance measures still need to be negotiated.
- Facilities will be examined and activity caseload will be reviewed for all outlying areas to evaluate the volume of clients.
- The National Association of Workforce Boards Forum 2008 will be held in February 2008 in Washington, D.C.
- Work continues on the DWS sub-grant; the YDI sub grant has been completed.
- Monitoring of the Central Region is concluded with no major findings to report.
- DWS has not submitted their reports or billings. Staff will continue to update the Board on this issue.

Committee Reports-

- **Youth Council** - Mary Lee Martin
 - The next Youth Council meeting is scheduled for August 9, 2007.
 - Youth Development, Inc. is scheduled to update the Youth Council on new projects and tasks.**No Discussion**
- **Performance and Monitoring** – Mike Swisher
 - The next Performance and Monitoring Committee is scheduled for July 11, 2007.
 - YDI presented the Committee with a year-end report of current activities.**No Discussion**
- **Training and Services Provider** – Judy LeJeune
 - The Training and Service Provider Committee met on July 19, 2007.
 - They are currently in process of recertifying the Eligible Training Provider.
 - The training grant awarded to the New Mexico Childcare Education Association has proven successful. We will be requesting that the WCCNM logo be placed on the New Mexico Childcare Education Association's website to get recognition and credit for funding and positive impacts.**Discussion Followed**
- **BEDOSS Committee** - by John Sapien
 - The BEDOSS Committee has not met.**No Discussion**

Mr. Dave Tixier's status as a member of the Executive Committee was questioned due to Mr. Tixier receiving WIA funding for OJT contracts. Robert Desiderio, WCCNM Attorney, stated that the Board's rules do not prohibit membership as long as it is fully disclosed and approve;, although, the state rule prohibits any conflicts. Ramona Chavez stated that the new five-year plan states that no Board member would be able to receive WIA funding and be on a local Board. Mr. Davey suggested that Mr. Desiderio and Mr. Tixier meet at a later time to discuss the rules.

PUBLIC COMMENT

Public Comments - None

ADJOURNMENT

Adjournment – 9:10 am

Next Meeting-

Date: Thursday, September 6, 2007

Time: 7:30 am

Location: Mid-Region Council of Governments

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:
809 Copper NW, Albuquerque, NM 87102*